Information That May Impact You In The Future
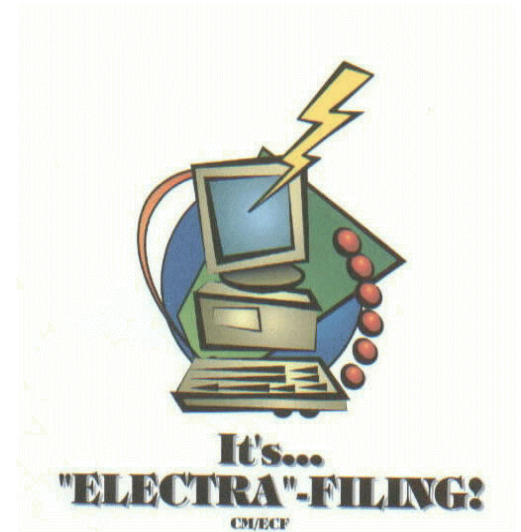
♦ Registration to participate in ECF will be simple.

♦ Any fee transactions will be performed via authorized credit cards through ECF.

♦ Following registration training will be conducted on-line and through the Clerk's Office.

♦ You may begin using ECF upon completion of training and certification of system requirements.

William Stillgebauer, Clerk
801-524-6565
Brenda Dowler, Project Manager
801-524-6635

United States Bankruptcy Court
District of Utah
350 South Main Street, Room 301
Salt Lake City, UT 84101

Case Management/ Electronic Case Filing (CM/ECF)

It's...
"ELECTRA"-FILING!
CM/ECF

A project of the United States Bankruptcy Court and the Administrative Office of the U.S. Courts

www.utb.uscourts.gov

About CM/ECF

- CM (case management) is a replacement of the Bankruptcy Court's existing case management system.
- ECF is the Court's electronic case filing system that allows trained and certified users to file new bankruptcy cases and other pleadings from their offices.
- The Clerk's Office will provide training and certify users before they "go live" on the ECF system. Training is approved for 4 hours of CLE credit.
- Help desk support will be made available to answer your questions.

Why ECF?

- Benefits remote locations/ reduces travel time; no document filing delays
- Remote viewing of files or documents through internet
- 24-hour availability.
- Local document printing
- Improved noticing to creditors - reduces returned mail for improper addresses
- Immediate and concurrent access to case files
- Ability to generate public reports
- Future ability to view archived files without retrieval from records storage
- Saves paper
- Electronic noticing

System Requirements

- Internet provider with a connection speed of 56kps/minute minimum
- Netscape Navigator Version 4.7 OR Internet Explorer 5.5
- Windows-based petition or word processing software
- Adobe Acrobat for conversion of documents to portable document format (PDF)
- Personal computer running a standard platform such as Windows, Windows 95 or higher
- A scanner to transmit documents that are not in your word processing system